



## Race to Zero Regional Engagement and Expert Peer Review Group Manager

### The Role at a Glance

<b>The Role</b>	<p>The Race to Zero team leads the work of the global campaign, which mobilises non-state actors to implement credible net-zero action and contribute to halving global emissions by 2030. The Campaign is led by the UN Climate Change High Level Champions and supported by an independent <a href="#">Expert Peer Review Group</a>.</p> <p>This role will focus on two key functions (a) to drive forward and coordinate action to advance Race to Zero goals within under-represented regions including developing compelling business case arguments and key messages, and building connections between the Race to Zero and the 2030 Climate Solutions in key geographies (b) to support the independent Expert Peer Group fulfil its functions by providing effective and efficient secretariat support.</p>
<b>Contract type</b>	Independent contractor
<b>Contract duration</b>	The contract will run to 31 March 2025, with high likelihood of extension
<b>Remuneration level</b>	For independent contractors, in line with market rates, and commensurate with experience and location. Remuneration is inclusive of annual leave.
<b>Start date</b>	20 May 2024 or as soon as possible thereafter
<b>Location</b>	Flexible. We are a global team, so the role may require some travel
<b>Annual leave</b>	For contractors, 5 weeks unpaid leave.
<b>Reporting to</b>	Race to Zero Lead
<b>Other</b>	<ul style="list-style-type: none"> <li>• The candidate is expected to work from home, with occasional travel as and when requested.</li> <li>• In some locations, a collaborative office space may be available.</li> <li>• The candidate is expected to provide and maintain their own ICT and work tools.</li> <li>• Out of town travel and other work related expenses will be reimbursed in line with the travel and expense policy</li> </ul>
<b>Recruitment process</b>	<p><b>Please submit your CV and brief cover letter (no more than one A4 page) via this <a href="#">form</a>.</b></p> <p>Applications will be assessed on a rolling basis, with virtual interviews taking place starting w/c 11 May 2024</p>
<b>Contract information</b>	The Climate Champions Team is a programme of work under the not for profit administrative host body Rockefeller Philanthropy Advisors (RPA). The



	contract for this role will be drafted within the Climate Champions Team and signed by the post holder and a senior representative of RPA. Find out <a href="#">more about RPA here</a> .
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## Background

The Climate Champions Team provides support to the UN Climate Change High Level Climate Champions to deliver on the mandate from Parties: **to drive climate action and enhance ambition by non-state actors**. Working with the Marrakech Partnership and other partners, the team works to mobilise businesses, investors, cities, regions and civil society and act as a bridge between non-state actors and national governments to reach the goals of the Paris Agreement. At COP26, the two serving High Level Climate Champions launched [a five year plan](#) to deliver on the mandate from Parties. It sets out objectives and details of the tools employed to achieve them, across six key functions for the work of the Climate Champions Team for the period 2021 - 2025. The global team is resourced to support the major campaigns [Race to Resilience](#), [Race to Zero](#), [Sharm Adaptation Agenda](#), as well as sector-focused systems transformation using the [Climate Action Pathways](#), [2030 Breakthroughs](#), and [2030 Climate Solutions](#).

**To help us deliver on our plan for COP29 and beyond, we now need a Race to Zero Regional Engagements and Expert Peer Review Group Manager.**

## Overview of the role

The Race to Zero team leads the work of the global campaign, which mobilises non-state actors to implement credible net-zero action and contribute to halving global emissions by 2030. The Campaign is led by the UN Climate Change High Level Champions and supported by an Independent Expert Peer Review Group whose function is to:

- Help maintain the credibility of the Race to Zero Campaign: It is imperative for the Race to Zero campaign's success. All commitments should reflect sincere efforts to achieve the objectives of the Paris Agreement.
- Advisory to Champions: The EPRG review new Net Zero initiatives that apply to join the campaign and provides recommendations to the High-level Climate Champions ("Champions") on the inclusion or exclusion of networks and initiatives in the Race to Zero (RtZ).
- Nature of EPRG: The EPRG functions as an advisory body and does not possess decision-making authority. The Champions have the final say on which networks and initiatives are included in the RtZ



**The EPRG delivers these tasks through the following activities:**

- New Initiatives Evaluation: Assess new initiatives providing recommendations to the HLCs to ensure alignment with the Race to Zero campaign's criteria and ensuring rigour and quality
- Address pressing issues about net-zero implementation. Promote solutions across the Race to Zero community via research, pilot projects, and other interventions.
- Concentrate on fostering leadership among partners and backing Accelerators in fortifying Race to Zero's commitments. This involves identifying, reviewing, and promoting best practices
- Actively participate in consultations and stakeholder engagements initiated by the UNFCCC, particularly in relation to the Recognition and Accountability Framework.

**This role will focus on two key functions:**

1. drive forward and coordinate action to advance Race to Zero goals within under-represented regions including developing compelling business case arguments and key messages, and building connections between the Race to Zero and the 2030 Climate Solutions in key geographies. Depending on the experience of the successful candidate deeper engagement in a key region (LAC, Central Europe) may be required.
2. support the independent Expert Peer Group fulfil its functions by providing effective and efficient secretariat support.

**Key responsibilities include:**

**Expert Peer Review Group (50%)**

1. Provide project management and secretariat support to the Expert Peer Review Group to enable them to fulfil their functions.
  - a. This will include building strong and high-trust relationship with the co-chairs of the EPRG and other members of the group to ensure the independence of the EPRG is maintained
  - b. Co-creating and maintaining work and project plans linked to priority outcomes, managing and coordinating meetings and ensuring accurate records are maintained.
2. Overseeing and managing key protocols:
  - a. Managing new partner applications to Race to Zero, liaising between the Partner and the EPRG to secure a recommendation to the High Level Champions about Partner status.
  - b. Developing and overseeing a protocol for the EPRG to provide support to Partners through voluntary check-ins.



- c. Support the outcomes of the Recognition and Accountability Framework Consultation as they may relate to the EPRG.
3. Manage key working groups set up the EPRG to advance net-zero frontier topics.
  - a. Support the final outcome of the Professional Service Providers consultation.
  - b. Set up and manage the fair share, equity and justice working group under the leadership of the two co-chairs Yixian Sun and Ulka Keller. This will include leading on administrative and project management functions, and may include support on content as requested by the co-chairs.
  - c. As requested by the EPRG co-chairs support other thematic priorities

### **Regional Engagements and implementation Manager (40%)**

1. Initiate projects or convening, working with and through partners, to build connections between Race to Zero and the 2030 Climate Solutions to lead to stronger climate implementation .
2. Coordinate activities across the Climate Champions' Regional and Engagement Teams to deliver a joined-up project of work to engage under-represented regions within the campaign.
3. Bring insights from the regions to the planning and development of key Race to Zero projects and work plans.
4. Develop key messages and associated comms materials that appropriately position the campaign in key regions to build a lasting and sustainable legacy.
5. In line with the successful candidate's area of expertise, undertaking deeper engagement in key geographies may be taken forward in line with the agreed 2024 strategic priorities.

### **Supporting additional team priorities and events (10%)**

- a. As a small, agile and fast-moving team, it may also be necessary to lean in to other team priorities in line with skills and experience.

As this is a new and fast evolving team, the responsibilities are not set in stone. Rather, we expect the post holder to be adaptable and help develop the function in line with the changing requirements.

### **About You**

The successful candidate will have 5-10 years of experience in climate engagement. You will be a highly motivated self-starter, willing to work across different time zones and cultures in a high-profile, fast-paced environment. You will need to be comfortable juggling different priorities and balancing multiple - and at times - competing demands and work in ways which are highly collaborative and engaging with a wide range of stakeholders at all levels and across all sectors of the economy, policy and society.



**The following requirements are essential:**

- Exceptional relationship management and engagement skills.
- Strong understanding of net-zero, including opportunities and challenges on this topic across the climate ecosystem.
- Excellent organisational, process and project management skills, with ability to juggle multiple priorities and deadlines.
- Proven track record of engaging effectively with all levels of actors engaging on climate action.
- Strong analytical skills and attention to detail
- Excellent communications skills, verbal and written
- Collaborative and collegial working style, and a strong team player
- Determination to support climate action, and a commitment to the Climate Champions [core values](#)

**Code of Conduct**

As a member of the Climate Champions Team you are required to adhere to the highest standards of conduct and behaviour, protecting the integrity of the mandate from Parties, the UNFCCC process, the UNFCCC institution and the COP presidency. Shortly after joining, there will be a number of mandatory induction meetings to ensure you have the information and tools needed to work to the highest standards.