



# ADAPTATION AND RESILIENCE FINANCE MANAGER

## The Role at a Glance

<b>The Role</b>	The Adaptation and Resilience Finance Manager will support the Adaptation and Resilience Finance Lead within the Climate Champions' Finance Team. The purpose of this role is to support the adaptation and resilience finance lead, to strengthen the case for financing adaptation and resilience, elevate exceptional leadership and identify global trends in the public and private sector to increase and accelerate finance flows towards climate resilient communities, businesses and natural ecosystems.
<b>Contract type</b>	Sponsored/pro bono secondment
<b>Contract duration/ Time commitment</b>	12 months, with the potential of extension Min 3 days per week
<b>Remuneration level</b>	The employer is responsible for all matters relating to remuneration and benefits.
<b>Start date</b>	As soon as possible
<b>Location</b>	Flexible. We are a global team, so the role may require some travel.
<b>Annual leave</b>	Inline with their employers leave policy.
<b>Reporting to</b>	Department Director, Climate Finance, and Adaptation & Resilience Finance Lead
<b>Other</b>	<ul style="list-style-type: none"> <li>• The candidate is expected to work from home, with occasional travel as and when requested.</li> <li>• In some locations, a collaborative office space may be available.</li> <li>• The candidate is expected to provide and maintain their own ICT and work tools.</li> <li>• Out of town travel and other work related expenses will be reimbursed in line with the travel and expense policy</li> </ul>
<b>Recruitment process</b>	<p>Please submit your CV and brief cover letter (no more than one A4 page) <a href="#">via this form</a></p> <p><b>Applications will be assessed on a rolling basis, with virtual interviews taking place as soon as suitable candidates are identified.</b></p> <p>Diversity is at the heart of the Climate Champion Team - in our composition and set up, how we deliver our work and in our work priorities. We actively encourage applications from candidates based in underrepresented regions and offer some flexibility in working hours in order to attract a wide and diverse range of applicants.</p>



## Background

The Climate Champions Team provides support to the UN High-Level Champions (HLCs) to deliver on the mandate from Parties: to drive climate action and enhance ambition by non-state actors. Working with the Marrakech Partnership and other partners, we mobilise businesses, investors, cities, regions and civil society and act as a bridge between non-state actors and national governments to reach the goals of the Paris Agreement. At COP26, the two serving HLCs launched a [five year plan](#) to deliver on the mandate from Parties. It sets out objectives and details of the tools employed to achieve them, across six key functions for the work of the Climate Champions Team for the period 2021 – 2025.

The global team is resourced to support the major campaigns [Race to Zero](#), [Race to Resilience](#), as well as sector-focused systems transformation using the [Climate Action Pathways, 2030 Breakthroughs](#) and the [Sharm El Sheikh Adaptation Agenda \(SAA\)](#) launched at COP 27 by the COP Presidency in collaboration of the HLCs.

To help us deliver on our plan for COP29 and beyond, we need an Adaptation and Resilience Finance Manager.

## Overview of the role

As the Adaptation and Resilience Finance Manager, you will support implementing the High Level Champions finance objectives and strategies. A successful candidate will be ready to lead the implementation of this important work area, working with a talented finance team and partners across the finance sector, UN Member States, and not-for-profit organisations.

### Key responsibilities include:

1. Collaboration support: with targeted strategic partners working on climate adaptation projects and in the adaptation finance ecosystem such as insurers, banks, investors, public finance institutions, philanthropies and policy makers. Collaboration will include support to coordinate, prepare meetings and follow-up with key partners and the regional Climate Champions Teams, the Race to Resilience<sup>1</sup>, the Sharm Adaptation Agenda<sup>2</sup>, the 2030 Climate Solutions<sup>3</sup>, and Nature Positive for Climate Action<sup>4</sup>.
2. Events: with responsibilities extending to crafting concept notes, talking points for events and assisting in event logistics in person or record as needed, for flagship climate and climate finance conferences across the year such as COP29, CBD COP16 and others.
3. Review and editing: of partner-led flagship reports and policy papers, and contribution to HLC/CCT publications as needed, ensuring alignment with organisational objectives and the narrative for financing adaptation and resilience.

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<sup>1</sup> <https://climatechampions.unfccc.int/system/race-to-zero/>

<sup>2</sup> <https://climatechampions.unfccc.int/system/sharm-el-sheikh-adaptation-agenda/>

<sup>3</sup> <https://climatechampions.unfccc.int/wp-content/uploads/2023/12/2030-Climate-Solutions-Publication-Implementation-roadmap.pdf>

<sup>4</sup> <https://climatechampions.unfccc.int/system/nature-positive-for-climate-action/>



4. Tracking: Continuously monitoring global trends and identifying emerging opportunities for financing adaptation and resilience, fostering collaboration with a wide array of stakeholders to maximise impact.

As this is a fast-evolving topic and finance team, the responsibilities are not set in stone. Rather, we expect the post holder to be adaptable and help develop the function in line with the changing requirements.

### **About You**

The successful candidate will have 3 - 5 years' experience in (climate) finance or international development. Additional experience in physical climate risk management and climate adaptation and resilience or policy making is desirable. You will be a highly motivated self-starter, willing to work across different time zones and cultures in a high-profile, fast-paced environment. You will need to be comfortable juggling different priorities and balancing multiple - and at times - competing demands and work in ways which are highly collaborative and engaging with a wide range of stakeholders at all levels and across all sectors of the economy, policy and society.

### **The following requirements are essential:**

- Passion for financing adaptation and resilience, with private finance understanding.
- Understanding of finance-related global policy processes.
- International experience, ideally in developing countries.
- Proven track record of engaging effectively with financial institutions.
- Strong analytical skills and attention to detail.
- Excellent skills to work in a diverse team, with ability to juggle multiple priorities across a broad range of global geographies and time zones.
- Excellent communications skills, verbal and written, additional knowledge of Spanish and French is an asset but not essential.
- Collaborative and collegial working style, and a strong team player.
- Ability to adapt to ambiguity and change, and to engage with the UN system.
- Determination to support climate action, and a commitment to the Climate Champions [core values](#).

### **Code of Conduct**

As a member of the Climate Champions Team you are required to adhere to the highest standards of conduct and behaviour, protecting the integrity of the mandate from Parties, the UNFCCC process, the UNFCCC institution and the COP presidency. Shortly after joining, there will be a number of mandatory induction meetings to ensure you have the information and tools needed to work to the highest standards.

### **Contract information**

## The Climate Champions Team



The Climate Champions Team is a programme of work under the not for profit administrative host body Rockefeller Philanthropy Advisors (RPA). The contract for this role will be drafted within the Climate Champions Team and signed by the post holder and a senior representative of RPA. Find out [more about RPA here.](#)