

Race To Resilience Campaign Manager

The Role at a Glance

The Role	You will play a pivotal role, managing one of the most relevant global campaigns on climate action - convening cities, business, regions, and civil society under a shared goal and the design of a common methodology to report progress on adaptation and resilience.
Contract type	Independent contractor or pro bono secondment
Contract duration	12 months with possibilities for extension
Remuneration level	Remuneration will be in line with market rates, and commensurate with experience and location. Remuneration is inclusive of annual leave.
Start date	As soon as possible
Location	Flexible. We are a global team, so the role may require some travel
Annual leave	6 weeks unpaid leave
Reporting to	Resilience Lead
Other	<ul style="list-style-type: none"> • The candidate is expected to work from home, with occasional travel as and when requested. • In some few locations, a collaborative office space may be available. • The candidate is expected to provide and maintain their own ICT and work tools. • Out of town travel and other work-related expenses will be reimbursed in line with the travel and expense policy
Recruitment process	<p>Please submit your CV and brief cover letter (no more than one A4 page) to opportunities@climatechampions.team</p> <p>Mention 'Race to Resilience Campaign Manager' in the subject of your email.</p> <p>In your covering letter please state when you can start the position.</p> <p>The deadline for application is 15th February 2023 (23.59 hrs Central European Time) with virtual interviews taking place week commencing 20th February 2023.</p>

Background

The Climate Champions Team provides support to the UNFCCC High Level Climate Champions to deliver on the mandate from Parties: to drive climate action and enhance ambition by non-state actors. Working with the Marrakech Partnership and other partners, we mobilise businesses, investors, cities, regions and civil society and act as a bridge between non-state actors and national governments to reach the goals of the Paris Agreement. At COP26, the two serving High Level Climate Champions launched [a five year plan](#) to deliver on the mandate from Parties. It sets out objectives and details of the tools employed to achieve them, across six key functions for the work of the Climate Champions Team for the period 2021 - 2025.

The global team is leading the work on major global campaigns [Race to Zero](#) and [Race to Resilience](#). In addition, they support [Glasgow Finance Alliance for Net Zero \(GFANZ\)](#) and work on well as sector-focused systems transformation using the [Climate Action Pathways, 2030 Breakthroughs](#) and the [Sharm El Sheikh Adaptation Agenda \(SAA\)](#), the latter launched at COP 27 by the COP Presidency in collaboration of the HLCs. Alongside this, we are continuing to strengthen the accountability mechanisms of the campaigns and assess the overall state of systems transformation as we prepare to support the global stocktake.

Overview of the role

As the Race to Resilience Campaign Manager, you will have the primary responsibility for operations of the campaign to ensure the implementation of one of the key resilience objectives and strategies of the High Level Climate Champions, working closely with the Resilience Lead.

Key Responsibilities include:

1. General Campaign Operations:

- a. Design the annual campaign workplan with the Resilience Lead, including the objectives and key results. identify risks to the plan and propose solutions to manage these.
- b. Manage the implementation of the plan including planning and setting deadlines, prioritising tasks, assigning team members to various deliverables aligned with the overall campaign; and help support delivery of those. Track the progress of activities and ensure the deliverables of the campaign are completed on time, with quality and as per the agreed schedule.
- c. Be the first point of contact for R2R operations. Be responsible for completing materials for the monthly reports to the Champions, content for the annual

progress report, event presentations, speaking notes and other tasks as requested by the Champions Project Management Office (PMO) and the Resilience Lead.

- d. Co-design with the communications team and the Resilience Lead, the communication strategy for the Campaign. Work with the HLC strategy communications team to ensure inputs from the Race to Resilience campaign and team members feed into the overall communications and messages of the Climate Champions Team.

2. Specific Campaign Tasks:

- a. Solution Stories Assets: identify different case studies from our partners and develop them so that they can be published on our website and social media, and used as material to promote the work of our partners during speeches and events. This includes gathering support from team members on resilience storytelling creation.
- b. Metrics Framework and Reporting: be the point person for the Race to Resilience Technical Secretariat, working together with them on the tracking and reporting process, as well as supporting the socialisation of the RTR Framework with relevant stakeholders.
- c. Draft content, compile information and edit materials necessary to complete the Race to Resilience reports, including the Campaign's Annual Progress Report.

3. Internal Coordination

- a. Support the preparation of the Resilience team meetings (and periodic awaydays), creating agendas, and compiling any pre-reads or meeting materials beforehand relevant to the Campaign. Ensure the Team has a fluent Slack R2R campaign channel and R2R documents are organised and updated in the shared Google Workspace.
- b. Work closely with the rest of the resilience team, making sure the campaign is considered and showcased in the different projects and engagements the resilience team members might be working on.
- c. Promote cooperation and coordination between the campaign and the wider Climate Champions Team, with a special focus on alignment with the Finance, Systems and the Policy Team, making sure Race to Resilience Partners are considered in different projects and that the campaign is the “go to” place where to find organisations working in different resilience aspects.
- d. Keep an internal database to help coordinate bilateral and multilateral meetings held with Campaign partners, and ensure briefing for these meetings from relevant team members is on time and consistent.

4. External Coordination:

- a. Support the relationship building and communications with Partners, keeping them up to date on the latest news from the Campaign and the Climate Champions team. Work closely with the Resilience Lead on strategic partner engagement across adaptation and resilience thematic agendas.
- b. Ensure monthly Partner calls take place and are impactful, and support the Campaign partners to engage in the [Sharm El Sheikh Adaptation Agenda \(SAA\)](#)
- c. Recruit new organisations to join the Campaign, working with the Communications Team and the Resilience Lead on a recruitment strategy and coordinating with the Technical Secretariat on the minimum criteria needed.
- d. Actively explore the ecosystem of adaptation stakeholders to identify potential partnerships and alliances that could benefit the campaign partners and the goal of the campaign.

About You

The successful candidate will have a strong track record of effective project management, and experience in working on campaigns with multiple stakeholders. You will be a highly motivated self-starter, willing to work across different time zones and cultures in a high-profile, fast-paced environment. You will be comfortable juggling different priorities and balancing multiple - and at times - competing demands and work in ways which are highly collaborative and engaging with a wide range of stakeholders at all levels and across all sectors of the economy, policy and society.

The following requirements are essential:

- Excellent team, process and project management skills, with ability to juggle multiple priorities and deadlines, change, and bring out the best in a diverse team across a broad range of global geographies and time zones
- Excellent communication skills with clear and constructive approaches and ability to engage with empathy.
- Experience working in campaigns is essential, and ideally working in developing countries.
- Understanding of impacts of climate change on different countries and on the most vulnerable people especially those living in least developed countries and small island developing states. Familiarity with issues on impacts of climate change across a wide range of thematic areas in the private, public and civil society sectors. Knowledge of the politics of resilience and adaptation in climate negotiations will be an added advantage.

- Experience with stakeholder engagement with a range of different organisations working on climate change and demonstrated ability to build effective partnerships.
- Excellent verbal and written skills in English. Working knowledge of other languages would be an asset.
- Collaborative and collegial working style and a strong team player.
- Commitment to the Climate Champions core values (below)

Core Values

- Unite behind the science: we commit to make the changes scientists tell us are needed.
- Build upon the incredible work to date: we will cross-fertilize and amplify the work of the many heroes who have already committed so much to addressing climate change.
- Take into account different ideas and perspectives: we're willing to be challenged and to challenge, we look for the best in people and the best, most sound and most credible ideas, wherever they come from.
- Practice stubborn optimism: we recognize the scale of the problem, combined with an absolute determination to build our way out.
- Seek progress not perfection: all of us can be criticised and many of those best able to advance this issue are currently the biggest causes of it. We can't allow cynical greenwashing, but all who are serious about tackling climate change positively will be welcomed.
- Be humble and generous: we keep our egos in check and work together for the good of the whole.

Code of Conduct

As a member of the Climate Champions Team you are required to adhere to the highest standards of conduct and behaviour, protecting the integrity of the mandate from Parties, the UNFCCC process, the UNFCCC institution and the COP presidency. Shortly after joining, there will be a number of mandatory induction meetings to ensure you have the information and tools needed to work to the highest standards.

Contract information

The Climate Champions Team is a programme of work under the not for profit administrative host body Rockefeller Philanthropy Advisors (RPA). The contract for this role will be drafted within the Climate Champions Team and signed by the post holder and a senior representative of RPA.