

## TRACKING LEAD

### The Role at a Glance

<b>The Role</b>	The Tracking Lead will play a pivotal role in ensuring the non-state actor community's progress tracking infrastructure is trusted, transparent, accessible, and comprehensive. And that opportunities are identified where climate action from non-state actors encourages or helps to create the conditions for national governments to enhance ambition and accelerate implementation.
<b>Contract type</b>	Independent contractor or secondment
<b>Contract duration</b>	12 months
<b>Remuneration level</b>	<p>For independent contractors, in line with market rates, and commensurate with experience and location. Remuneration is inclusive of annual leave.</p> <p>For sponsored secondments, we expect the employer to be responsible for all matters relating to remuneration and benefits.</p>
<b>Start date</b>	As soon as possible
<b>Location</b>	Flexible. We are a global team, so the role may require some travel
<b>Annual leave</b>	6 weeks unpaid leave
<b>Reporting to</b>	Climate Champions Executive Director
<b>Other</b>	<ul style="list-style-type: none"> <li>• The candidate is expected to work from home, with occasional travel as and when requested.</li> <li>• In some locations, a collaborative office space may be available.</li> <li>• The candidate is expected to provide and maintain their own ICT and work tools.</li> <li>• Out of town travel and other work related expenses will be reimbursed in line with the travel and expense policy</li> </ul>
<b>Recruitment process</b>	<p>Please submit your CV and brief cover letter to <a href="mailto:opportunities@climatechampions.team">opportunities@climatechampions.team</a> (no more than one A4 page)</p> <p><b>Mention 'Tracking Lead' in the subject of your email.</b></p> <p>In your covering letter please state when you can start the position.</p> <p>The deadline for application is 18 April 2022, with virtual interviews taking place week commencing 25 April 2022.</p>

# The Climate Champions Team



## Background

The Climate Champions Team provides support to the UNFCCC High Level Climate Champions to deliver on the mandate from Parties: to drive climate action and enhance ambition by non-state actors. Working with the Marrakech Partnership and other partners, we mobilise businesses, investors, cities, regions and civil society and act as a bridge between non-state actors and national governments to reach the goals of the Paris Agreement. At COP26, the two serving High Level Climate Champions launched [a five year plan](#) to deliver on the mandate from Parties. It sets out objectives and details of the tools employed to achieve them, across six key functions for the work of the Climate Champions Team for the period 2021 - 2025.

The global team is resourced to support the major campaigns [Race to Resilience](#), [Race to Zero](#) and [Glasgow Finance Alliance for Net Zero \(GFANZ\)](#), as well as sector-focused systems transformation using the [Climate Action Pathways](#) and [2030 Breakthroughs](#). Alongside this, we are continuing to strengthen the accountability mechanisms of the campaigns and assess the overall state of systems transformation as we prepare to support the global stocktake.

COP27 offers a unique moment to drive transformational change, scaling action for climate-vulnerable communities, and mobilising finance to developing and emerging economies, to move from ambition to implementation and halve global emissions and protect four billion people from climate impacts by 2030.

To help us deliver on our plan for COP27 and beyond, we now need a Tracking Lead. It is a role that provides an opportunity to work at what is arguably the most pressing challenge in the world today, and it will suit you if you are mission driven and thrive in fast-paced, ever-evolving and diverse teams. You will need to be comfortable juggling different priorities and balancing multiple - and at times - competing demands and work in ways which are highly collaborative and engaging with a wide range of stakeholders at all levels and across all sectors of the economy, policy and society.

## Overview of the role

As the tracking lead, you will have primary responsibility for shaping and implementing the High Level Champions tracking strategy working closely with the Climate Champions Senior

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Leadership team. We have identified the need to strengthen progress tracking to continue building credibility and accountability around non-state actor commitments, and to assess the overall state of systems transformation and near-term breakthroughs, helping stakeholders, and governments, to accelerate action aligned with the Paris Agreement. In addition, the High-Level Champions will provide a synthesis of climate action in the annual Yearbook and facilitate non-Party stakeholder inputs and engagement in the global stocktake.

A successful candidate will be ready to collaborate with the internal and external stakeholders providing data, analysis and reports, to ensure the non-state actor community's progress tracking infrastructure is trusted, transparent, accessible, and comprehensive. And that opportunities are identified where climate action from non-state actors encourages or helps to create the conditions for national governments to enhance ambition and accelerate implementation, facilitating the "ambition loop".

## **Key responsibilities include:**

1. Provide overall strategic direction and ensure delivery of the High Level Champions tracking work by coordinating efforts to track progress across the core campaigns of Race to Resilience, Race to Zero, GFANZ and the 2030 Breakthroughs, and engaging with report writers across the climate ecosystem to ensure better alignment and absorption into the Champions' work and communications.
2. Supporting the Climate Champions Campaign teams (Race to Zero and Race to Resilience) to coordinate efforts with the major campaign partners, and working closely with The Global Climate Action Portal ([GCAP](#)), the Community of Climate Action Methodologies Data and Analysis ([CAMDA](#)), and others in the ecosystem to ensure transparent reporting of campaign membership and progress against the individual commitments.
3. Supporting the Systems Change Lab, Systems Transformation team and Economics Director in the continued evolution of systems change tracking to determine whether we are on track for the 2030 Breakthroughs in each sector and in our contribution to the Glasgow Breakthrough Agenda global checkpoint process.
4. Working closely with the Climate Champions International Policy Unit, Stakeholder Engagement team and the UNFCCC GCA team to help develop and implement the

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High-Level Champions plan to facilitate impactful non-Party stakeholder inputs and engagement in the global stocktake. This includes exploring how best to enable inputs from non-Party stakeholders in developing countries and at the regional level, as well as the Marrakech Partnership and other platforms and partners.

5. Overseeing the production of the annual Yearbook on behalf of the Climate Champions team, working in collaboration with the UNFCCC GCA team. The annual Yearbook provides an important overview snapshot of climate action globally for an audience of national governments. It will include tracking of progress from a systems transformation perspective along the Marrakech Partnership Climate Action Pathways and toward the 2030 Breakthroughs and will highlight key areas that can drive immediate and impactful action in the year(s) ahead.
6. Regularly convene internal stakeholders working on the different tracking aspects to ensure the overall strategy and tracking work plan is delivered.
7. Engage with multiple external stakeholders on timelines for data updates for key moments, methodological approaches, data availability and key findings and messages.

As this is a new and fast evolving team, the responsibilities are not set in stone. Rather, we expect the post holder to be adaptable and help develop the function in line with the changing requirements.

## About You

The successful candidate will have significant experience in climate action and data analysis or report writing. You will be a highly motivated self-starter, willing to work across different time zones and cultures in a high-profile, fast-paced environment. You are able to exercise sound judgement with regard to engaging the broader data and analysis ecosystem and are experienced at fostering collaboration across a wide range of actors.

### **The following requirements are essential:**

- Familiarity with the NGO ecosystem of data and analysis on non-state actor climate action
- Understanding of the mandate of the UNFCCC High Level Climate Action Champions and related partners including Marrakesh Partnership, UNFCCC Global Climate Action Secretariat, GCAP and CAMDA
- Experience of analysing climate data and contributing to key messages of reports

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- Experience analysing system change dynamics and transformations, understanding exponential growth, and identifying and tracking economically and systemically relevant indicators of change.
- Strong attention to detail and excellent communications skills - verbal and written- including translating complex topics for non-technical audiences
- Excellent project management skills, with ability to juggle multiple priorities and deadlines
- Collaborative and collegial working style, and a strong team player
- Ability to manage ambiguity and change
- Determination to support ambitious climate action, and a commitment to the Climate Champions core values (below)

## Core Values

- **Unite behind the science:** we commit to make the changes scientists tell us are needed.
- **Build upon the incredible work to date:** we will cross-fertilize and amplify the work of the many heroes who have already committed so much to addressing climate change.
- **Take into account different ideas and perspectives:** we're willing to be challenged and to challenge, we look for the best in people and the best, most sound and most credible ideas, wherever they come from.
- **Practice stubborn optimism:** we recognize the scale of the problem, combined with an absolute determination to build our way out.
- **Seek progress not perfection:** all of us can be criticized and many of those best able to advance this issue are currently the biggest causes of it. We can't allow cynical greenwashing, but all who are serious about tackling climate change positively will be welcomed.
- **Be humble and generous:** we keep our egos in check and work together for the good of the whole

## Code of Conduct

As a member of the Climate Champions Team you are required to adhere to the highest standards of conduct and behaviour, protecting the integrity of the mandate from Parties, the UNFCCC process, the UNFCCC institution and the COP presidency. Shortly after joining, there will be a number of mandatory induction meetings to ensure you have the information and tools needed to work to the highest standards.

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## Contract information

The Climate Champions Team is a programme of work under the not for profit administrative host body Rockefeller Philanthropy Advisors (RPA). RPA helps social programmes achieve their vision of creating thoughtful, effective philanthropy, providing hosting arrangements and tailored services to serve as an organisational 'home' for new initiatives. Find out [more about RPA here](#).